



**Department of
Public Service**

Public Service Commission

Audrey Zibelman

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General Counsel

Kathleen H. Burgess

Secretary

Three Empire State Plaza, Albany, NY 12223-1350
www.dps.ny.gov

April 5, 2016

Ms. Kathleen Burgess, Secretary
New York State Public Service Commission
Three Empire State Plaza
Albany, NY 12223-1350

Re: Case 14-M-0094 – Proceeding on Motion of the Commission to Consider a Clean Energy Fund
Case 15-M-0252 – In the Matter of Utility Energy Efficiency Programs
Matter 16-00561 – In the Matter of the Clean Energy Advisory Council

Dear Secretary Burgess:

Attached please find draft meeting minutes reflecting discussions held at the March 23, 2016 Clean Energy Advisory Council (the Council) meeting. Upon review and acceptance by Steering Committee members, a final version will be filed.

Also attached is the 2016 Council Steering Committee Meeting Schedule. Please note, the next meeting of the Council has been rescheduled and will now occur on:

April 27, 2016
1:00 p.m. – 3:00 p.m.

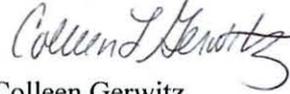
The meeting is open to the public and will be held in the 19th Floor Board Room of the Department of Public Service office located at Three Empire State Plaza, Albany, New York. For those unable to attend in person, parties may participate via conference call using the following information:

Dial in Numbers: (844) 633-8697; or
(866) 776-3553

Meeting ID: 25011421

In compliance with Project Sunlight requirements, parties interested in participating in the meeting, either in person or by phone, are asked to confirm their participation by submitting their name, organization, and business address via email to CEAC@dps.ny.gov.

Sincerely,



Colleen Gerwitz
Office of Markets & Innovation
Director of Program Management
& Planning

Clean Energy Advisory Council (Council) Meeting Minutes

Held on

March 23, 2016

1:00pm-3:00pm, 19th Floor Board Room, Department of Public Service - Agency Building 3
Empire State Plaza, Albany NY 12223

The following organizations were represented on the Steering Committee in person or by conference call:

New York State Department of Public Service
New York State Energy Research and Development Authority
AVANGRID, Inc.
Central Hudson Gas and Electric Corporation
Consolidated Edison Company of New York, Inc.
Long Island Power Authority
National Fuel Gas Distribution Corporation
National Grid USA Service Company, Inc.
New York Power Authority
Orange and Rockland Utilities, Inc.
PSEG Long Island

In addition, Audrey Zibelman, Chair, New York State Public Service Commission and John Rhodes, President and CEO of NYSERDA participated in person or by conference call.

Numerous industry stakeholders and members of the public were in attendance, some of whom participated in person or by conference call during the public comment period.

Introductions and Objectives of the Meeting

Scott Weiner, DPS, on behalf of Council Co-Chair Colleen Gerwitz, DPS, opened the meeting, welcomed everyone in attendance and called for introductions. Mr. Weiner expressed the desire for a meaningful discussion and effort by the Clean Energy Advisory Council (Council) going forward with broad participation by stakeholders. With that, Mr. Weiner provided an email address (CEAC@dps.ny.gov) for purposes of stakeholder identification requirements under Project Sunlight, organizational purposes, and for providing any comments remotely during this meeting. Mr. Weiner also stated that a Matter Number (Matter 16-00561) had been established for all filings, reports, and meeting materials associated with the Council and that the materials being discussed at the meeting were posted to the Clean Energy Fund and Utility Energy Efficiency Cases.

Mr. Weiner described the meeting as primarily organizational with the primary goals to set the stage for the goals and objectives of the Council as articulated by the New York State Public Service Commission ("Commission") and to hear from member organizations as to their expectations for participation. A draft Council Charter and organizational structure that will guide the Council's work, including the role of Working Groups, was also discussed.

Opening Remarks

Audrey Zibelman, Chair, New York State Public Service Commission, thanked everyone for their participation and expressed her thanks for the efforts about to be undertaken through the work of the Council. Ms. Zibelman described the expectations for the Council in the context of the Reforming the Energy Vision (REV) efforts. She described the Council as a vehicle to drive innovation, to break down barriers to achieving goals, and to encourage activity at all levels.

Ms. Zibelman also spoke of the Council's efforts in the context of the Clean Energy Standard (CES) and the State's overall goal of achieving the use of 50% renewable energy by 2030. Associated efforts expected to be considered by the Council may include implementation strategies that complement the CES; whether setting energy efficiency targets is appropriate and, if so, their application to the efforts undertaken by the utilities and NYSERDA; and how to price energy efficiency in the energy market, particularly in the context of procurement approaches by the utilities. She also stated the importance of measurement and verification and that the Council should address how to use technology to ease efforts, incur less expense, make data more consistent, and encourage seamless efforts between the utilities and NYSERDA. She looks forward to ideas from the Council being recommended to the Commission, rather than all of the issues being imposed from the Commission.

John Rhodes, President and CEO, NYSERDA, echoed the objectives and suggested direction of the Council as summarized by Ms. Zibelman. Mr. Rhodes stated that NYSERDA intends to be a more effective partner with the utilities, as well as with other stakeholders. He stated that such partnering is needed in order to more effectively develop new markets, drive efforts in existing markets, and increase the scale of participation. Mr. Rhodes emphasized that NYSERDA is committed to making this process successful and appreciates the participation of all involved in rising to the forthcoming challenges.

Council Charter Discussion

Mr. Weiner led the discussion on the Draft Council Charter provided to Steering Committee Members in advance of the meeting, stating that the Council was formed by the Commission in the January 21, 2016 Clean Energy Fund (CEF) Order and required the development of a Charter, participation by those seated around the table today, and meaningful participation of stakeholders. The Charter is required to be filed by June 15, 2016. Mr. Weiner described the purpose of the Charter as addressing a means by which to manage the full plate of work. The role of the Steering Committee is to ensure that the work product is timely, resources are adequate, and Working Groups are established. The purpose of the Working Groups is to research, analyze and make recommendations on various topics while maintaining the ongoing commitment to diverse stakeholder involvement.

The Steering Committee will consist of all the member organizations as provided for in the CEF Order, as well as, additional representatives that will be designated from the individual Working Groups. The Steering Committee is responsible for establishing procedures and priorities for the Council and will develop, on an annual basis, a work plan to address tasks assigned by the Commission or DPS Staff and others raised by individual Council members and agreed to by the Steering Committee.

Mr. Weiner requested that Steering Committee Members provide comments on the Draft Charter so that the matter of finalizing a Charter can be addressed at the next meeting, scheduled for April 2016.

Council Working Group Discussion

David Margalit, NYSERDA, Council Co-Chair, addressed the Working Group structure and tasks, explaining that the Steering Committee is responsible for defining the Working Groups objectives, tasks and deliverables. He stated that the Working Groups will be where the lion's share of the work for the Council will occur. NYSERDA and DPS Staff, as Co-Chairs of the Council, have reviewed the tasks in the CEF Order and, after careful review, have recommending organizing them into six Working Groups, coupled with the corresponding CEF Order requirements meant to be addressed by each of the six. This is intended to serve as a starting point to ensure that the CEF Order requirements are met.

Mr. Margalit identified the six initial working groups as: (1) Clean Energy Implementation and Coordination; (2) Energy Efficiency Procurement & Markets; (3) Voluntary Investment & Other Market Development; (4) Energy Efficiency/REV Best Practices; (5) Low and Moderate Income Clean Energy Initiatives; and (6) Metrics, Tracking and Performance Assessment.

Stating that there is great value in the work and what participants will bring, Mr. Margalit addressed the process for stakeholder participation. He stated that the Steering Committee, in its consideration of the objectives of each Working Group, will conduct outreach to organizations with known experience or interest in a given area to solicit interest in participating. He also encouraged stakeholders to make their interest in one or more of the Working Groups known by sending an email by March 30, 2016 identifying the individual and the affiliated organization or collaborative group represented.

Mr. Margalit stated that the ideal mix of participants would bring at least a few of the following characteristics to the table: (1) experience in the focus area of the relevant Working Group; (2) commitment to contributing to the work and deliverables within the timeframes established for the Working Group; (3) insight and understanding of the relevant areas and market connected to the Working Groups; and (4) understanding and ability to articulate or represent viewpoints of similar stakeholders.

As the goal is to provide for a diverse range of stakeholder interests and geographic regions of the State while maintaining manageable group sizes, Working Groups will be limited to 20 individuals per group. It was expressed that, as has been done in other settings, when interested organizations can consolidate efforts with other organizations of similar interests, it can help get more coverage of viewpoints represented in the Working Groups.

Mr. Margalit advised that the Co-Chairs will work from the initial Working Group descriptions to develop a Working Group Scope document for each Working Group that will describe the objectives of the Working Group, specific tasks, deliverables and timelines, as well as the initial members of the Working Groups. Draft versions of the Working Group Scopes will be provided to the Steering Committee for consideration by April 4, 2016 for review and comment in advance of the April Meeting.¹

Mr. Weiner stated that each Working Group will select a Chair or Co-Chair, as well as a designee to the Steering Committee. The designee to the Steering Committee need not be the Chair of the Working Group, but every effort should be made to avoid duplicate representation. Mr. Weiner also emphasized, that while large amounts of work will be undertaken by the Steering Committee Members, Working Group members will be relied upon to also contribute and must be prepared to actively participate.

¹ Working Group Scopes are under development. Subsequent to the meeting it was communicated to Steering Committee members that this date would not be met.

Ms. Zibelman explained that the Steering Committee was comprised primarily of utility and NYSERDA representatives as those are the entities tasked with executing and implementing the CEF Order. However, she encourages as much integration, innovation, diversity and transparency as possible and appreciates the large amount of coordination that will be required to be successful.

Anthony Campagiorni, Vice President of Business Development and Government Affairs, Central Hudson Gas and Electric Corporation, was provided clarification with regard to the expectation of meetings and timing in that more specificity will develop as efforts progress.

Council Work Plan Discussion

Mr. Margalit stated that the CEF Order required the Council to develop and file the initial Work Plan by August 1, 2016. The Work Plan is intended to identify the key areas of focus, priorities among such areas and any corresponding work products with associate timelines. It is also anticipated that each Working Group will have a plan. Mr. Margalit stated that, while the CEF Order provides until August 1, 2016 to file the Work Plan, it is important to get the Work Plan underway to facilitate the anticipated work. NYSERDA and DPS Staff will draft an initial Work Plan for discussion at the April meeting, with the goal of finalizing the Work Plan well in advance of the August 1 filing date.

Proposed 2016 CEAC Meeting Schedule

Mr. Weiner stated that all Steering Committee Members were queried for availability to establish a Council public meeting schedule for the remainder of 2016. This resulted in a preliminary meeting schedule for the remainder of 2016. Mr. Weiner requested that any concerns with this schedule be brought to the attention of DPS Staff for any necessary adjustments and confirmed that the next Council meeting is currently scheduled for April 21, 2016.²

Public Comments

Mr. Weiner then opened the floor for stakeholder and public comment. The following is a summary of the inquiries/comments:

- An update on the status of the Clean Energy Standard (CES) was requested. Mr. Weiner responded that the focus for the meeting is on work specific to the Council, as there will be sufficient opportunity for public participation in the CES proceeding.
- Michael Mager, a representative of Multiple Intervenors was advised that more specific information about the scope of each of the Working Groups would be made available prior to the final call for commitments of potential Working Group members. Mr. Weiner assured potential participants that the door would not close on participation prior to the finalization of the Working Group Scopes.
- Emilio Petroccione, a representative of the New York Oil Heating Association and the Oil Heat Institute of Long Island was advised that the issue of fuel neutrality, as provided for in the CEF Order, was indeed within the Working Group scopes.
- William Acker, a representative from the New York State Battery and Energy Storage Technology Consortium (NY-BEST) was advised that topic areas such as electrified transportation were within

² Due to scheduling conflicts the next meeting has been rescheduled for April 27, 2016.

the scope of the Working Groups and this and other topic area suggestions were encouraged. However, it was cautioned that addressing certain topic areas may need to be prioritized in order to meet CEF Order deadlines and requirements.

- Irene Weiser, a representative from Fossil Free Tompkins was advised that, while the Working Group's activities are intended to be transparent and accessible, it would become logistically onerous to require all Working Group meetings to be open to the general public. Clarification was provided by the representative as to the type of financial support sought for Working Group participation.
- Jeffrey Stockholm, a representative from Solar City was provided clarification that, although there are direct relationships with other ongoing proceedings such as REV, Council efforts were not meant to be duplicative of work undertaken in other dockets and was not intended to be the implementing body for all efforts envisioned in executing the State's energy policy goals.
- Tricia Cioni, a representative from Cascade Energy was advised that Working Groups will be encouraged to determine how best to structure opportunities and acceptable means of participation among its membership in order to best accommodate the various geographic locations of participants.
- Dan Sosland, a representative from the Acadia Center was provided clarification that, despite some ambiguity in the Working Group descriptions, culling out subtopics and other areas of interest would be useful to the Steering Committee in assisting in the best design of the Working Groups. The goal at this time is to provide enough structure to the Working Groups as to make the next steps meaningful, without being completely prescriptive.
- Krys Cail, a representative from DE Squared was advised, in recognition of the regional differences across the State, that location of the potential Working Group participants should not be seen as an obstacle to participation.
- Jessica Azulay, a representative from the Alliance for a Green Economy (AGREE) was advised, in the context of seeking funding to support participation by certain groups, that current Steering Committee participation is considered to be a part of the Members' accepted business activities.
- Miles Farmer, a representative from Natural Resources Defense Council (NRDC) was provided clarification as to how the activities of the Council relate to the Public Service Commission.

Other Business

Michael Voltz, Director of Energy Efficiency and Renewable, PSEG Long Island, inquired as to the scope of fuel types to be considered in addressing energy efficiency matters in the context of the State's overall greenhouse gas emission reduction goals. Mr. Weiner stated that Working Groups should focus on these issues as part of their overall Work Plans.

There being no other business to discuss, the meeting was adjourned.

*2016 Clean Energy Advisory Council
Steering Committee Public Meeting Schedule*

<u>Date</u>	<u>Time</u>	<u>Location</u>
Thursday, April 27 th	1:00 p.m. – 3:00 p.m.	Albany, NY
Wednesday, June 1 st	11:00 a.m. – 1:00 p.m.	Albany, NY
Monday, September 19 th	1:00 p.m. – 3:00 p.m.	NY, NY*
Tuesday, December 6 th	11:00 a.m. – 1:00 p.m.	Albany, NY

Steering Committee meetings will be held in the 19th Floor Board Room of the Department of Public Service office located at Three Empire State Plaza, Albany, New York, unless otherwise noted.

*The September 19, 2016 Steering Committee meeting will be held in the Board Room of the Department of Public Service NYC office located at 90 Church Street, New York, NY.